NATIONAL RURAL LIVELIHOODS MISSION [AAJEEVIKA]

Record of Proceedings of the Meeting of the Empowered Committee held on Punjab under the Chairpersonship of Shri S M Vijayanand, Additional Secretary, Rural Development for approval of Annual Action Plan (AAP) of the State of Punjab.

1. A meeting of Empowered Committee of NRLM [Aajeevika] was held on 17th June 2013 under the Chairpersonship of Addl. Secretary, Rural Development to approve the AAP of Punjab State. The list of members who attended the meeting is placed at Annex 1. The EC meeting was preceded by a desk appraisal of AAP by the Ministry/National Mission Management Unit (NMMU). The written and oral comments on AAP were provided to the State to modify the proposal before the same was put up to the EC for approval.

2. A presentation was made before the EC by Mr. S. Karunaraju, CEO, Punjab State Rural Livelihoods Mission, Government of Punjab on the AAP. It included a brief on the progress of action taken on the minutes of the last meeting of the Empowered Committee, State’s progress during 2012-13 and the State’s Action Plan for 2013-14. Details of the action taken are given in Annexure-2. After detailed discussions, the Annual Action Plan for 2013-14 was approved.

3. The total allocation, including interest subvention, for the State under NRLM for the year 2013-14 is Rs. 1360.00 lakh. The EC agreed to consider AAP for a value up to 150% of the allocation. The EC considered the AAP proposal for the State and approved the plan of activities for the year 2013-14 for an amount of Rs. 1447.65 lakh under NRLM. However, amount approved as of now for release is Rs 1360.00 lakh. The amount approved for RSETIs (training expenses) is Rs. 396.00 lakh. The details are given at Annexure-3. The expected outcomes agreed to are at Annexure-4.

4. 50% of the Central Share of NRLM amount (other than interest subvention) approved and 50% of the amount approved for RSETIs would be released to SRLM as the first installment, after deducting 25% of the opening balances under SGSY lying in DRDA Accounts as on 1-4-2013 from the NRLM release. The remaining portion of SGSY balance will be deducted from 2nd Installment after adjusting the committed liabilities. Deduction of 25% only in the first installment was agreed to enable the state to reconcile the SGSY accounts with the DRDAs and the subsidy accounts with the banks and recoup these amounts to the SRLM account.

5. 50% of the Central Share of the interest subvention would be released after the guidelines and the modalities for transfer of interest subvention amount to SHGs are finalized by the Ministry.
The State Government was also asked to ensure action as follows:

1. The State Government shall within 30 days of the issue of Record of Proceedings of the meeting of the Empowered Committee by the Ministry of Rural Development, issue detailed resource envelopes and activities approved for their intensive and non-intensive districts and blocks including resource blocks.
2. The funds shall be utilised as per norms and procedures indicated in the ‘Framework for Implementation’ for NRLM.
3. Under NRLM, Administrative cost shall remain within the allocation for administrative expenses or 5% of releases whichever is higher.
4. All expenditures will be subject to the ceilings/ranges of the units and unit costs, including for training in RSETIs, as communicated by MoRD from time-to-time.
5. The Swarnjayanti Gram Swarozgar Yojana (SGSY) has ceased to exist with effect from 1.4.2013. Any liabilities under SGSY, committed till the end of March 2013 may be met out of the balance SGSY funds available in the DRDAs. The balance funds may be recouped to the SRLM to be adjusted against releases under NRLM.
   a. The State shall confirm the committed liabilities to MoRD by end July 2013.
   b. The following would be considered as committed liabilities
      i. Sanctioned (both administrative and financial) but funds not disbursed fully yet;
      ii. Received Administrative Sanction on or before 31 March 2013; and
      iii. Bills received but not paid yet
6. Similarly, any funds (subsidy) released to Banks by DRDAs for SGSY implementation and lying idle in the Banks may also be recouped to the SRLM. The orders issued may be revoked if the funds are not released by end July 2013 and the funds may be recouped to the SRLM.
7. The State shall complete its recruitments at the State level and intensive district and sub-district levels by September 2013, duly following pre-selection immersion.
8. The State shall develop and put in place an induction, training and capacity building architecture for the staff recruited at various levels, for the community cadres and for the community institutions. The staff should go through a systematically planned induction including immersion and exposure visits within 3 months of joining the mission. There should be space for de-selection of not-so-suitable during induction.
9. The State shall adopt Community Operational Manual for its various activities by December 2013 and circulate the same to the field units and the communities.
10. The State shall develop and implement clear plans of action in non-intensive blocks including the intensive induction and orientation of existing SGSY staff at various levels.
11. The State should encourage pilots on PRI convergence and Substance abuse and should give special focus on skills to enhance capability for overseas employment.
12. The State shall rationalize the SMMU, DMMU and BMMU structures, and the phasing of the districts, blocks and coverage.
13. The State shall finalize its State Perspective and Implementation Plan in consultation with all the key stakeholders and submit it for appraisal to NMMU by March 2014.
14. The State shall, by December 2013, work out a comprehensive strategy of integrating various existing rural poverty reduction programs including World Bank supported projects under the fold of NRLM and building on the foundation(s) laid by them.
15. The State shall develop clear plans under Governance and Accountability Framework by December 2013 and implement them.
17. SRLM shall invest more on building capacity of the leaders of SHGs through training and immersions. SRLM shall focus on training of Block/NGO staff.
18. SRLM shall have MOU with National Resource Organisation and or SIRD for training and rolling out the intensive blocks. SRLM shall also ensure the training of SIRD Resource Persons.
19. The State shall furnish information relating to physical and financial progress every month to the Ministry of Rural Development.
20. The SRLM shall complete the SHG data base in a time bound manner to facilitate e-transfer of the subvention amount.
Annexure-1

List of participants

I Ministry of Rural Development

1. Shri S M Vijayanand, Additional Secretary, Ministry of Rural Development, GoI
2. Shri T. Vijay Kumar, Joint Secretary, Ministry of Rural Development, GoI
4. Shri. Rajendra Prasad, Consultant (Finance), Ministry of Rural Development (MoRD)
5. Shri VJ Menon, Financial Management Consultant, National Mission Management Unit, NRLM, Ministry of Rural Development
6. Shri Ashok Mehta, Consultant- Administration, National Mission Management Unit, NRLM, Ministry of Rural Development
7. Mr. G. Muralidhar, NRLM-NMMU
8. Mr. Kamlesh Prasad, NRLM-NMMU

II State Government of Punjab

1. Mr. S. Karunaraju IAS, CEO Punjab SRLM cum Director Panchayat Raj department, Government of Punjab.
2. Mr. T. Kachru, State Program Manager, Punjab SRLM.
3. Mr. Rahul Manchanda, MIS officer, Punjab SRLM
Action taken on the minutes of the last meeting

- Approval of Implementation of NRLM by Hon’ble CM
- SRLM Society has been Registered in May 2011
- Posts of SMMU/DMMU/BMMU got sanctioned from Finance Department and most of them have been filled. Rest of them will be filled by next month (July 2013)
- CEO of SRLM has been appointed with additional charge
- Governing Body & Executive Committee Constituted
- Intensive Districts/Blocks (Including Resource blocks) identified
- Total 20 Offices has been set up for intensive districts & blocks
  - SMMU = 01
  - DMMU = 05
  - BMMU = 14
- Separate account of the Society is in operation
- District/Block Program Managers appointed
- Cluster-Cordinators were also recruited for intensive blocks.
- 300 new SHGs have been formed till date in the intensive districts
- All have been linked to banks and Revolving fund has been released as per NRLM guidelines.
- Award of work order issued to BASIX, N-Delhi for preparation of SPIP(for the period 2012-19) and first draft report submitted by the Agency is under detailed study
- Induction Programme of full recruited staff(41 in numbers) in house conducted
- Immersion of recruited staff(36 in numbers) of SRLM at Rai Barely for 5 days.
- Meetings with District Staff from time to time on monthly basis
- Interactions with ADCs, APOs working in SGSY/NRLM periodically
- Interactions with gram sevika/mukh gram sevika to know about SHGs formation, quality of SHGs, bank linkage etc
- Initiation taken up for preparation of Data-base of existing SHGs in the state. Half of the total 22 districts have sent their reports (in soft and hard copy) and the rest will do it soon).
- Review of “Skill Development and Placement” projects implemented under SGSY is being done by SMMU
## Annexure-3

### Approved Annual Action Plan and Budget

**NRLM 2013-14 (Rs. Lakh)**

<table>
<thead>
<tr>
<th>#</th>
<th>Components</th>
<th>Allocation</th>
<th>Approved Plan Amount</th>
<th>Approved Amount for Release</th>
</tr>
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<td></td>
<td></td>
<td>Central Share</td>
<td>State Share</td>
<td>Total</td>
</tr>
<tr>
<td>1.</td>
<td>NRLM – IB/CB, RF, CIF, Trg. Infra and Mktg, etc., including Administrative Costs*</td>
<td>941.33</td>
<td>706.00</td>
<td>235.33</td>
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<tr>
<td>2.</td>
<td>Interest Subvention</td>
<td>418.67</td>
<td>314.00</td>
<td>104.67</td>
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<td></td>
<td>Total</td>
<td>1360.00</td>
<td>1020.00</td>
<td>340.00</td>
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<td></td>
<td>RSETIs</td>
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<td>396.00</td>
<td>396.00</td>
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</tbody>
</table>

* Administrative Costs up to Rs. 222.67 lakhs (Central – 167.00 lakhs and State – 55.67 Lakhs)
Expected Outcomes

- No. of new SHGs to be Formed in intensive districts = 1000
- No. of SHGs to be linked with banks = 1000
- No. of SHGs to be strengthened in Non-Intensive districts = 500
- Credit disbursement to SHGs = 1500 Lakhs
- No. of New Staff to be recruited at SMMU, DMMU and BMMU level = 96
- No. of new RSETIs to be opened = 3